

West Bay Elementary School PTO Meeting Minutes

Date: Monday, March 5, 2018

Location: West Bay Elementary School Library

Board Attendees: Shagun Somasegaran (President), Katy Bode (Vice-President), Stacey Mathis (Treasurer), Liz Borkowski (Community Liaison)

West Bay Staff Attendees: Jen Coltvet, Kelly Eby, MaKenzie Flanagan, Liz Berger, Patrice Kruger, Jenny Oligmueller, Sarah Addink

Parent Attendees: Danisha Hurst, Jamie Agnew, Tara Arnold, Amy Swartz, Dawn Holmes, Mikhala Fehringer, Shelly Fisher

Next Meeting: Monday, April 2, 2018 at West Bay Elementary in Library

Meeting Notes Submitted by Katy Bode, Vice President

6:30pm Meeting Called to Order

1. Welcome & Introductions

- Shagun Somasegaran advised that remaining PTO meetings for the 2017-2018 school year will begin at 6:30 instead of 6:00 in hopes for a greater attendance.

2. Teacher Reports

- 2nd Grade Teachers – Ms. Berger, Mrs. Oligmueller, Mrs. Berger and Mrs. Flanagan: Thank you PTO for the ice machine, umbrellas, extra field trip and now teacher appreciation week! Field Trip, May 2nd to Morrill Hall in Lincoln, PTO sponsored field trip will be Fontenelle Forest “Nature on the Go – Critters on the Move” on April 6th at West Bay. Math – money unit, hands on district assessment where they use real coins to come up with certain amounts of money and count back change. Writing – Famous people research. Unit Studies – learning about the past and how it compares to now.

3. Approval of Minutes – Katy Bode

- Jamie Agnew made a motion to approve the February 2018 minutes and Mikhala Fehringer seconded the motion. The motion was approved.

4. Officer & Principal Reports

Katy Bode advised that at the GOAL meeting the following items were discussed:

- 1000 Degrees Neopolitan Pizza offered Spirit Nights for Elkhorn schools where 10% of all sales between 4:00-9:00 would be donated back to the participating school.
- Bond Ballot collections will be done before and after school all of this week. Turn in your ballots, every vote counts.
- Stacey Selk with the EPS Foundation stopped by the meeting to discuss upcoming EPS events including:
 - April 5th Bids 4 Kids on April 5th from 6-9pm at Noah’s Event Center, 17121 Marcy St, Omaha, NE 68118
 - Scholarship Breakfasts on April 25th at the Elkhorn South High School and April 26th Elkhorn High School (West Bay does not yet have a senior at the high school to be eligible for a scholarship. Class of 2021 will be first class with a senior that attended West Bay)
 - Golf Fore Grants on June 4th at Champions Run Golf Course

Principal, Jen Coltvet

- Summer Enrichment Program through EPS, details in March Newsletter. Located at ERMS this summer for 2 weeks.
- West Bay is focused on safety and having a safety audit on Wednesday. Continuing to practice drills and reassuring students drills are done to prepare and keep everyone safe.
- Testing season coming soon for 3rd-5th grade. NSCAS (Nebraska State Assessments) replaces NESA. Will be compared to MAP data not NESA.

5. Review and Acceptance of Treasurer's Report – Stacey Mathis

- No formal treasurers report was reviewed as Stacey was out of the country the two weeks leading up to the meeting. Shagun did mention that West Bay PTO did donate \$500.00 to the VOTE YES FOR EPS campaign. The VOTE YES Committee reached out to the PTO Board after the January 29th meeting and asked for \$500-\$1,000 (requesting from all PTO's and Booster Clubs). The board approved \$500.

6. PTO Committee Positions

- a. Community Liaison, Liz Borkowski
 - i. 2018-2019 Committee Volunteer List posted to the PTO website. Please review and email Liz if you are interested in volunteering for an open position.
 - ii. Corporate Sponsor Chair for the 2018-2019 school year is open and needs to be filled by mid-April of this year since sponsorship letters about next year need to be sent out in May and collected over the summer. If you are interested, please reach out to Liz Borkowski.

7. Committee Discussions

- I. Valentine's Day Classroom Parties
 - i. Feedback received that it is great that PTO does snack. Next year have an alternative option to rice krispies as they include gelatin. (Popcorn)
- II. Breakfast and Books with a Buddy
 - i. Julie Wohlers mentioned turnout lower than previous years possibly due to cold. But also could have been due to timing of breakfast was after conference nights where families already visited the book fair. Breakfast served was donut holes, muffins, bananas, OJ and coffee.
- III. Teacher Appreciation
 - i. Jamie Agnew said plans are in place for the fun week ahead and day 1 was fun with a lunch served to teachers and staff. She asked for volunteers to help collect, set-up and clean-up. See sign-up that was emailed out and posted to the website. The theme for teacher appreciation week is G.A.M.E.S (Goals and Motivation Equals Success).
- IV. Conference Meal
 - i. Taco/Nacho Bar – Katy Bode thanked everyone that contributed to the dinner. There were lots of great options and food. It worked out well with the PTO providing dinner on the first night which required volunteers collecting food on 1 day along with the set-up/clean-up.
- V. Nothing Bundt Cakes Fundraiser
 - i. Katy Bode mentioned flyers went out last week. Sales began February 23rd, Orders due March 9th, Cakes distributed March 30th. Volunteers to sort and distribute from

library - sign up genius. The fundraiser is intended to not be a door to door fundraiser, rather if West Bay families would like to purchase a cake to serve at an Easter/Passover gathering.

VI. Spring Fundraiser

- i. Katy Bode said committee starting to put plans together for the West Bay Family BINGO and Game Night scheduled for April 26th. The same format as last year will be used. Sgt. Pepper's catering pizza/pasta dinners (must be pre-purchased). Registration for event all online. Game wristbands are \$10, Bingo Cards 10 for \$5, Raffle Tickets \$1, unlimited game play. Will again ask families to donate pop or goodies walk items based on students grade along with 1 item for a raffle basket (theme based). Flyers for event will be distributed the week after Spring Break. All families are encouraged to attend the 1 PTO family event held at the school the second semester.

VII. Family Fun Night

- i. Friday, March 9th at Freddy's
- ii. Thursday, April 19th at The Good Life

VIII. 5th Grade Graduation

- i. Committee met with teachers on Monday, February 20th and permission slips to home with students on March 10th. The committee has planned an event after graduation on Friday, May 25th at The Mark with pizza, bowling, bubble ball & laser tag. The committee requested \$25/student from parents in addition to the \$10/student donated by the PTO.

8. Other Business

- 2018-2019 PTO Contributions
Walking path – bid was just under \$20,000. Use for walking club, fun run, PE and classrooms.
- PTO Survey
Mid-March Distribution. Finalizing questions and starting to set up in survey monkey. Goal is to email survey out prior to spring break with deadline the week after students return from school. The PTO board will prepare a summary to communicate with all PTO members the high level results and follow-up on any questions or comments that come up in the feedback.
- Nominating Committee
Liz Borkowski presented the slate of officers to fill the open PTO Board position for June 1, 2018-May 31, 2019 which included Tara Arnold as Vice President and Amy Swartz as Community Liaison. Shagun Somesagaran requested nominations from the floor. No nominations from the floor. Shagun asked for motion and second to approve slate of officers presented by Liz Borkowski. Shelly Fisher made motion to accept the slate of Tara Arnold as PTO Vice President and Amy Swartz as Community Liaison. Mikhala Fehringer seconded motion. All voted in favor. The motion was approved.
- West Bay Fun Run
Secured dates for 9/4-9/14. Run will be on 9/13 and Fall Social on 9/14. Contract will need to be signed and will send in deposit of \$2,000.

- **School Supply Packs**
Pricing is being finalized and online ordering portal is being set-up. All proceeds will again be donated to Womenade of Elkhorn Backpack Project. The Backpack Project provides school supplies to Elkhorn students that would not normally be able to purchase their own supplies to start the school year.

Motion was made by Mikhala Fehringer and seconded by Tara Arnold to adjourn at 7:13 pm.

Upcoming Dates:

Monday, March 5th - Friday, March 9th - Teacher Appreciation Week

Friday, March 9th - Nothing Bundt Cake Orders Due

Friday, March 16th - Teacher In-Service No School

Monday, March 19th - Friday, March 22nd - Spring Break

Thursday, March 30th - Nothing Bundt Cakes Pick Up in Library

Monday, April 2nd - PTO Meeting, 3rd Grade Presents

Tuesday, April 19th - The Good Life Family Fun Night 4:30-7:30

Friday, April 20th - No School

Thursday, April 26th - West Bay Family BINGO & Game Night Spring Fundraiser 5-7:30pm