

West Bay Elementary School PTO Meeting Minutes

Date: Monday, November 2, 2020

Location: Remote meeting via ZOOM

Board Attendees: Mikhala Fehringer (President), Amy Snodgrass (Vice President), Lisa Fochler (Treasurer), Melissa Erdei (Secretary), Savannah Garvey (Community Liaison), Jen Coltvet (Principal)

Parent Attendees: Danisha Hurst, Kate Parsons, Katy Bode, Crystal Swafford

Next Meeting: Monday, December 7th at 6:30 pm via ZOOM

Previous meeting minutes submitted via email to parents by Melissa Erdei, Secretary

6:30 pm - Meeting Called to Order

- I. **Welcome & Introductions** – Mikhala Fehringer
 - a. Mikhala Fehringer, President, welcomed everyone and thanked them for joining the meeting.

- II. **Approval of Minutes** – Melissa Erdei
 - a. Katy Bode made a motion to approve and accept the minutes. Crystal Swafford seconded the motion. The motion was approved.

- III. **Acceptance of Treasurer's Report** - Lisa Fochler
 - a. Expenses – Halloween party snacks, miscellaneous Fun Run supplies, indoor recess games, recycling payment, Womenade of Elkhorn backpack project, craft supplies for staff mums
 - b. Income – Chipotle & Freddy's Family Fun Night, Baker's Rewards
 - c. Kate Parsons made a motion to approve and accept the treasurer's report. Savannah Garvey seconded the motion. The motion was approved.

- IV. **Officer and Principal Reports**
 - a. President – Mikhala Fehringer
 - i. Shared thank you cards from Pickleman's of Elkhorn, thank you from the kindergarten teachers for the conference meals, Mrs. Konecky's class for the indoor recess games.
 - b. Vice President – Amy Snodgrass
 - i. No GOAL meeting until further notice

- c. Secretary – Melissa Erdei
 - i. No report
- d. Community Liaison – Savannah Garvey
 - i. Morning drop off volunteers are still needed
- e. Principal - Jen Coltvet
 - i. No report

V. Old Business

- a. Halloween Parties- Mikhala Fehringer- PTO provided snack and any supplies needed by the teachers
- b. Apparel- Mikhala Fehringer- Still a few items available for purchase. PTO still needs someone to take over the position for the 2021-2022 school year.

VI. New Business

- a. Celebration of Giving- Katy Bode- A Sign-Up genius link will be sent out on November 17. Details on the gift collection process are still being worked out.

VII. Committee Reports

- a. Teacher Appreciation- Kate Parsons & Crystal Swafford- Village Maker frozen pies will be given to the teachers during the month of November. The committee is looking to provide a coffee bar to the teachers and staff during an in-service day in January.
- b. Yearbook- Mikhala Fehringer- Considering offering \$5 gift card incentives to the teachers to encourage yearbook photo contributions. The yearbook cover contest deadline is December 18th, 2020.
- c. Collections- Danisha Hurst- We have received a payment from Baker's Rewards and TAGG
- d. Family Fun Nights- Mikhala Fehringer- \$149.00 earned from Pickleman's, next Family Fun Night is November 10th at Oscar's Pizza & Grill

Kate Parsons made a motion to adjourn. Savannah Garvey seconded the motion. The meeting was adjourned at 6:58 pm

Upcoming Dates:

Tuesday, November 3rd - NO SCHOOL- Teacher in-service day

Monday, November 9th- Elkhorn Public Schools board meeting
Tuesday, November 10th- Family Fun Night at Oscar's Pizza & Grill 5-9 pm
Wednesday- Friday November 25-27th – NO SCHOOL – Thanksgiving Break
Monday-Friday November 30th- December 4th – Distance learning week
Monday, December 7th- Yearbook cover contest deadline
PTO Meeting via ZOOM 6:30 pm
Tuesday, December 8th- Family Fun Night at Runza 4-8 pm
Monday, December 14th – Elkhorn Public Schools board meeting
Monday-Friday December 21st-January 1st – NO SCHOOL – Winter break
Monday-Friday January 4-8th – Distance learning week